

Event: _____ Event Date: _____

ALCOHOL SERVICE REQUEST AND ADDENDUM TO RENTAL AGREEMENT

PERTAINING TO THE SERVING OF ALCOHOL IN UNIVERSITY OF UTAH FACILITIES RENTED BY PRIVATE PARTIES

This Alcohol Service Request and Addendum to Rental Agreement (this "Addendum") is entered into by the University of Utah, on behalf of its _____ ("we" or "University") and the undersigned renter/user ("you" or "Renter") (each, a "Party", and collectively the "Parties"), and amends that certain rental agreement between the Parties attached hereto ("Rental Agreement").

Thank you for choosing *The Thomas S. Monson Center* (the "Facility") for your event (the "Event"). By completing and signing this form, you are requesting permission from the University to serve alcoholic beverages at your Event. The serving of alcoholic beverages at private events is permitted by the University on a case-by-case basis. When you complete, sign, and initial this form where indicated, and return this form with your signed Rental Agreement, we will forward your request to the University central administration ("Administration"). Our signature on this Addendum evidences that you have been granted permission by the University to have alcohol served at you Event, subject to all of the following terms and conditions.

1. Please describe (reason and purpose) the event at which the alcohol will be served:

_____.
2. The alcohol will be served by a DABC certified server who is employed by the caterer. Your selected caterer is _____.
3. All alcohol service and consumption must comply with Utah state liquor laws.
4. Alcohol may be served at your Event from 5:00pm until 9:00pm.
5. During the Event, the Facility must be available only to your invited guests.
6. If minors are present at the Event, Renter acknowledges responsibility to ensure that minors will not be served alcohol at the Event.
7. Only the following alcoholic beverages may be served: white wine X, champagne X, beer X, red wine X (which may be only be served in the following portions of the Facility: Ivory Ballroom and [list any other permitted alcoholic beverages] mixed drinks (cocktails)).
8. There may be no charge of any kind for alcoholic beverages served at the Event. Cash bars are prohibited and no part of any ticket, admission, or registration proceeds collected from those attending the Event may be used to purchase alcohol for the Event.
9. We reserve the right (but shall not be obligated) to end alcohol service and/or the Event at any time if we determine that any of the rules contained in this Addendum have not been completely and fully complied with or if we determine at any time that any problems are arising in connection with the serving of alcohol at the Event.
10. In addition to any insurance requirements set forth in the Rental Agreement, you agree to provide, or to cause your caterer to provide, to the University of Utah, Attention: _____, at least 10 days prior to the Event, a certificate of insurance for Liquor Liability insurance with limits of at least \$1,000,000, that lists the University of Utah (and Renter, if caterer is providing the insurance) as an additional insured. Please note that it is routine for the caterer that will be serving alcohol to provide this certificate of insurance. These insurance requirements are

the minimum requirements and shall not be considered indicative of the ultimate amounts and types of insurance needed by Renter or caterer or a limitation of liability in the event of any claim.

11. **You agree to comply with, and to cause the Event to comply with, all of the foregoing provisions. In addition to any of your other obligations in the Rental Agreement and in this Addendum, you agree to hold harmless, defend and indemnify the University for any claims, injuries, causes of action, damages or expenses whatsoever resulting from or arising out of the service or consumption of alcohol at the Event or any failure of the Event to comply with any of the provisions of this Addendum.**

Your initials: _____

12. This Addendum shall be interpreted and construed in accordance with the laws of the State of Utah. In the event of any conflict, inconsistency or discrepancy between the provisions of the Rental Agreement and this Addendum, the terms of this Addendum shall govern. If Renter is an entity, the individual who signs this Addendum on behalf of Renter represents and warrants that he/she is duly authorized to execute this Addendum on behalf of Renter and that no other signature, act or authorization is necessary to bind Renter to the provisions of this Addendum.

By signing below, and initialing where indicated, the undersigned individual acknowledges that he/she has read and understands this Alcohol Service Request and Addendum to Rental Agreement.

[Print the legal name of the entity or individual renting the Facility]

(Signature) Date signed: _____

(Print name of person signing)

[If Renter is an entity, print title of person signing on behalf of Renter]

Based upon the information provided, I recommend this Event to be approved for the service of alcohol.

UNIVERSITY OF UTAH, on behalf of its [Venue] _____

1) *Approval of Dean or Venue Coordinator (designated by Dean):*

Signature: _____ *Title:* _____

Name (Printed): _____ *Signature Date:* _____

Phone: _____

Service of Alcohol Approval for this Event:

(2) *Approval by venue VP/ designee Cognizant VP or such individual's designee*

Signature: _____ *Title:* _____

Name (Printed): _____ *Signature Date:* _____